

Constitution

(amended October, 1, 2004)

Article I – Name

This organization shall be called “**The Association of Missouri Geologists.**”

Article II – Object

The object of this **Association** shall be to promote a study of the geology of Missouri in all of its aspects and to promote the education, welfare and professional status of all geologists resident in Missouri.

Article III – Membership

Section 1 The Association recognized three categories of membership: Professional Member, Retired Professional Member, and Associate Member.

Section 2 The category of Professional Member shall be confined to professional geologists (including graduate students) whose residence or principal site of activity is in Missouri. A professional geologist shall be considered any practicing geologist, administrator of a geological organization or department, teacher, research worker, or any other person engaged in professional geological work. Any Professional Member may be reclassified to Retired Professional Member at his/her request. Both Professional Members and Retired Professional Members are voting members of the Association.

Section 3 The category of Associate Member is available for individuals who do not qualify for Professional Membership. This category includes undergraduate students as well as other individuals who are not actively engaged in the practice of geology at a professional level. Associate Members are non-voting members of the Association.

Article IV – Acquisition of Membership

Section 1 All persons who qualify for membership and have paid their dues by October 11, 1954, shall be considered charter members.

Section 2 Application for membership shall contain evidence of eligibility for membership in accordance with this **Constitution** and shall be signed by two or more members in good standing.

Section 3 The Secretary shall present all applications for membership to the Executive Committee.

Section 4 The Executive Committee shall determine the eligibility and desirability of an applicant for membership and shall approve or reject that person.

Section 5 The application shall be notified of the action of the Executive Committee by the Secretary within two weeks of the action of the Committee.

Section 6 The applicant shall become a member upon payment of dues for the current year within 30 days after receiving notification of approval of membership by the Executive Committee.

Section 7 Members elected between July 1 and the last day of the fiscal year, inclusive, shall be considered members for the current year, and shall not be obliged to pay dues until the first day of the next fiscal year following their election.

Article V – Officers and Their Duties

Section 1 The Officers of the **Association** shall be a President, President-Elect, Secretary, Treasurer, and Historian.

Section 2 The officers, the junior Past-President, and one duly elected Member at Large shall constitute the Executive Committee.

Section 3 A Nominating Committee of three (3) members (one of which will be the Member at Large, who will serve as chair) will be appointed by the Executive Committee and shall propose a list of nominees for the various offices and for membership on the Executive Committee. Any member may submit additional nominations at the time of the annual meeting.

Section 4 The President shall be the presiding officer at all meetings of the **Association** and at all meetings of the Executive Committee.

Section 5 The President-Elect shall assume the duties of the President in the latter's absence and shall serve as Chairman of the Program Committee. The President-Elect automatically becomes President after serving his/her term.

Section 6 The Secretary shall keep a record of all meetings of the **Association** and its Executive Committees and shall maintain the Association's web page.

Section 7 The Treasurer shall receive and, under direction of the Executive Committee, disburse all funds of the **Association**, keeping an account of all funds. He/she shall submit reports at the annual business meeting.

Section 8 The Historian shall maintain an archive of the minutes and Treasurer's reports from all annual meetings of the **Association**, all guidebooks and membership directories published by the **Association**, and all other records of the **Association** as deemed appropriate by the Executive Committee.

Section 9 The Executive Committee shall:

- (a) Announce the time and place of all meetings.
- (b) Pass on the qualifications of all applicants for membership in accordance with the **Constitution**.
- (c) Pass on all expenditure of funds.
- (d) Appoint all other committees.
- (e) Handle all business of the **Association**.
- (f) Make such recommendations to the membership, including the time and place of the next annual meeting, as it may deem desirable at the time of the annual business meeting.

Article VI – Meetings

The **Association** may hold as many meetings as are deemed desirable by the Executive Committee. An annual business meeting of the **Association** shall be held in the fall of each year. The exact dates and places are to be fixed by the Executive Committee. Business meetings shall be confined to members, but members may invite specially qualified persons to participate in other activities of the **Association**.

The order of business shall be as follows:

- (1) Reading of the minutes of the previous meeting
- (2) Report of the President
- (3) Report of the Secretary
- (4) Report of the Treasurer
- (5) Report of Committees
- (6) Old business
- (7) New business, including:
 - (a) Selection of time, site and nature of the next annual meeting
 - (b) Election of officers and one additional member to the Executive Committee
 - (c) Other business
- (8) Presentation of papers or discussion of geological subjects
- (9) Adjournments

Article VII – Amendments

Section 1 Proposed **Amendments** to the **Constitution** by any member or group of members are to be made in writing and transmitted to the Secretary.

Section 2 Amendments shall be submitted to the Executive Committee for study and recommendation to the membership at least two (2) weeks prior to the annual business meeting.

Section 3 Amendments shall require two-thirds affirmative vote of the ballots cast by the membership at the annual business meeting.

BY-LAWS **(amended October 1, 2004)**

Article I – Definition of Year

Section 1 All motions shall become effective when passed by the membership. All terms of office shall begin on the Monday immediately following the Annual Meeting. For the purpose of the Treasurer's report, the fiscal year shall begin on July 1 and end on June 30.

Article II – Dues

Section 1 The dues shall be as follows:

Professional Member: \$20.00 per year

Retired Professional Member: \$10.00 per year

Associate Member: \$5.00 per year

Section 2 Dues shall be payable the first day of the fiscal year to the Treasurer.

Section 3 Upon recommendation of the Executive Committee, dues may be suspended for any year or may be changed by simple majority vote of the ballots cast at the annual business meeting.

Article III – Termination of Membership

Section 1 Any member may resign from the **Association** at any time by writing to the Treasurer, but resignation shall not entitle anyone to a remission of any dues already paid.

Section 2 Any member who has not paid his dues to the Treasurer for two consecutive years shall be dropped from the **Association** rolls on the first day of the next fiscal year and shall not be entitled to participate in its meetings subsequent to that date.

Section 3 A member who has resigned or has been dropped may be reinstated in accordance with the constitutional requirements for new members.

Section 4 The Executive Committee may recommend the termination of the membership of any member for just cause. Termination of membership shall require a two-thirds vote of the members casting written ballots.

Article IV – Committees

Section 1 The Executive and Nominating Committees are established by the Constitution.

Section 2 Four additional standing committees shall be a Program Committee, an Auditing Committee, the O.R. Grawe Award Committee, and the Clayton H. Johnson Award Committee. The Program Committee shall make all arrangements for meetings. The Auditing Committee shall audit the Treasurer's books and make a report on the Treasurer's accounts to the membership at the annual business meeting. The O.R. Grawe Award Committee shall review applications and faculty recommendations, and select the recipient for the award, which is made to an outstanding undergraduate student in geology at a Missouri university or college. The Clayton H. Johnson Award Committee shall review papers to the Missouri Academy of Science and pick the best paper for the award.

Section 3 The Executive Committee shall have power to create other committees which may be necessary.

Section 4 The number of members and the personnel of every committee shall be determined by the Executive Committee. Members of the Program Committee, O.R. Grawe Award Committee, and Clayton H. Johnson Award Committees shall be appointed no later than January 1st.

Section 5 The tenure of each committee member shall be from time of acceptance of appointment until the last day of the fiscal year, unless the term of service shall be designated otherwise by the Executive Committee.

Article V – Quorum

For the transaction of all business of the Association, a quorum shall consist of 25 members or one-fourth (1/4) of the paid-up members, whichever is smaller.

Article VI – Voting

In all matters of business except those involving a change in the **Constitution** or **By-Laws** or involving the termination of a membership, a simple majority of the votes cast shall determine the will of the membership. In the event of tie, the Executive Committee shall decide.

Article VII – Conduct of Business Meeting

The business meeting shall be conducted in accordance with correct parliamentary procedures as determined by the latest edition of **Robert's Rules of Order**.

Article VIII – Amendments

Section 1 These **By-Laws** may be amended at any annual business meeting.

Section 2 Any member or group of members desiring to change the **By-Laws** should submit amendments to the Secretary at least 60 days prior to the annual business meeting.

Section 3 The Secretary shall submit proposed amendments to the Executive Committee. After due consideration of the proposed amendments, this committee shall present the amendments to the membership two weeks prior to the annual business meeting with recommendations for action. A two-thirds (2/3) affirmative vote of the members present and a voting shall be necessary to amend these **By-Laws**.